Members of the Student-Staff Consultative Committee (SSCC) 2009

Mr Christian Bloecker (Chair, FNAS Teaching and Learning Committee representative)
Ms Amy Robinson (Executive Officer)
Ms Taran Blyth (FNAS Teaching and Learning Committee representative)
Ms Stephanie Coombes (SNAGS Representative)
Ms Bronte Hodgson
Ms Kailah Thorn
Ms Dani Whyte
Ms Bonnie Derne (Zoology Club Representative)
Ms Stephanie Donaldson (Woolnough Society Representative)
Dr Chunbo Ma (School of Agriculture and Resource Economics)
A. Prof Patrick Finnegan (School of Plant Biology)
Dr Kimberly Van Niel (School of Earth and Geographical Sciences)
Ms Marjan Heibloem (Manager of Student Office)
A. Prof Brenton Knott (Associate Dean of Teaching and Learning, School of Animal Biology)
Ms Alison Hall (Faculty Administrative Officer – Undergraduate)

Student-Staff Consultative Committee Meeting

Minutes of meeting held on 20th of October 2009 at 1:00pm in the CLIMA Board Room, Central Wing, Faculty of Natural and Agricultural Sciences.

Minutes

1. Apologies
   Ms Stephanie Coombes, Ms Stephanie Donaldson, Ms Kailah Thorn, Dr Kimberly Van Niel, Mr Brenton Knott

2. Declarations of potential conflict or perceived conflicts of interest
   No declaration made

3. Minutes
   Minutes approved for meeting held on 23/9/09

4. Items/business in progress for noting since previous meeting

<table>
<thead>
<tr>
<th>Item</th>
<th>Responsible Parties</th>
<th>Status</th>
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<td>Inviting other students</td>
<td>Whole Committee</td>
<td>In progress</td>
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PART I
ITEMS FOR COMMUNICATION TO BE DEALT WITH EN BLOC

PART II
ITEMS FOR DECISION TO BE DEALT WITH EN BLOC

PART III
ITEMS FOR DISCUSSION AND DECISION

1. **SSCC Bank Account**
   N.B. Brought forward from previous meeting.
   Emphasis: ‘enhance the student experience’
   Accountability:
   - Transactions to be included in the agenda at each meeting.
   - Appointment of a treasurer? Or job for the exec officer?
   Role:
   - Standing item to be introduced in 2010 – Financial Summary
   - Maintain accounts spreadsheet – deductions and credits
   - Keep a copy of all receipts
   - Pay Cadbury account
   Potential uses:
   - Grants for clubs – “top ups” on guild contributions for events.
   Committee agreed:
   - <$100: Chairperson and exec officer
   - >$100: through committee
   Transactions to date for the record:
   - Agricultural students industry night
   - Donation to SNAGS

2. **SSCC Topics of Discussion**
   Increasing student participation within the faculty and across the campus
   - Newsletter: FNAS events inc. seminars
   - Industry Nights: increase spread of representatives
   - Link Week etc.
   Plagiarism detection:
   - Assignment coversheet - include line that plagiarism detection may be used. *Action: To be added by Alison Hall.*
   - “Turn it in”: information sheet letting students know how and when it is used, what process students go through if caught.
   International Students within the faculty:
   - Specific events e.g. sundowner
   - Link week and harmony week awareness within faculty
   - Student Awareness: numbers in newsletter?
   - Carry forward to meeting in 2010.
   Committee representation
Attracting more people
Continue club representative requirement
Information sheet in the first year's packs – who and what
Involvement of committee with orientation
Couple of people to lectures each semester
Get people to write down their email if interested
Link on FNAS students MyUWA to the SCC page

New Curriculum Framework Sub-committee
Meet more frequently than SCC
2 or 3 members attend or send information & report back to SCC

General committee aims for 2010
Increase communication between members
Emails can be sent if a topic of interest comes up, especially to chairperson.
Increase seriousness of committee through greater representation and therefore greater credibility throughout faculty.

3. Election of 2010 SCC Chair
Nomination for Chairperson by current chair Christian Bloecker:
Amy Robinson
Committee agreed.

6 meetings decided on for 2010 (3 per semester)

Staff representative thanked and invited back to the committee for 2010

Thank you to all members of the 2009 Student-Staff Consultative Committee and all your hard work, we look forward to meeting with you in 2010 as we work to increase the student experience of all FNAS students. Special thank you to Christian for his hard work as chairperson this year.

An email will be sent in the first few weeks of semester with the first meeting time for 2010.