Graduate Diploma in Sport and Recreation Management
Joint Proposal: Schools of Sport Science, Exercise and Health (SSEH) and Business

Preamble
SSEH in preparing for the Futures Planning within the University will request that the BSc articulate with a number of Masters Degree structures, listed below:

1. Master of Science (coursework, coursework and dissertation, coursework and thesis and thesis) – these will satisfy industry needs in the general area of research, tertiary education preparation and general health.

2. Master of Exercise Rehabilitation (this will be a natural articulation from the current Graduate Diploma in Exercise Rehabilitation – this will provide a stream for accredited 'exercise physiologists', who will have 'health provider status'.

3. Master of Education (this will be a natural articulation from the current Graduate Diploma in Education) – this will provide a stream for students wishing to teach.

4. Master of Commerce/Business Administration (this will be a natural articulation from the proposed Graduate Diploma in Sport and Recreation Management) – this will provide a clear employment path in sport marketing and management.

5. Master of Occupational Health and Safety (this will be a natural articulation from the proposed [2011] Graduate Diploma in Occupational Health and Safety) – this will provide a clear employment path in ergonomics or occupational health and safety.

Meeting the Objectives of the University and Faculty Strategic Plans
These proposed modifications to our Professional Course Structure meet both the University and Faculty Operational Priorities Plan. They increase the potential for fee paying courses, while at the same time broadening opportunities to progress to research-based degrees. They also fit the requirement of developing inter-school and faculty collaborations. From the School's perspective this course further diversifies our income base at a time when resources are extremely tight.
Introduction of New Unit
The proposed course utilizes existing units from the Master of Science (LPS) and Master of Commerce (Business School) offerings. Only one new unit needs to be introduced (HMES7677 Sport and Recreation Marketing) to complete the core unit list for this course. This unit was deleted from our cluster of Level 3 units in 2009 as part of a unit rationalisation process (as directed by the Dean of LPS). Our intention was to move the unit to the graduate cluster of units in preparation for this proposed new course.

Specific Issues
1. Entry requirements
   We anticipate the majority of students will come from UWA BSc graduates; however, we also expect demand from graduates of similar programs in Australia and overseas. Therefore, the rules have been structured so as not to exclude those students currently enrolled in the UWA undergraduate degree, and to allow lead time for the course marketing material (including entry requirements) to be disseminated.

2. Articulation to higher degrees
   Graduates from this diploma will be able to follow coursework or research (with a 65 percent WAM) Masters degree pathways, as follows:
   • Master of Science (coursework, thesis or thesis + coursework)
   • Master of Commerce
   • Master of Business Administration (with two years relevant industry experience)

Regards

Bruce Elliott
Head of School

Tim Ackland
Chair Development Committee
PROPOSALS FOR NEW COURSES OR PROGRAMMES

New courses are new degree, diploma or certificate courses, including new honours degree courses. New programmes are new programmes within existing degrees, which are to be formally recognised through the use of a differentiated version of the existing course title e.g. BSc(Marine Science). For a new combined course leading to two degrees, use the form “Proposals for a new combined course leading to two degrees” at: http://www.secretariat.uwa.edu.au/home/policies/courseunit/proposals.

For transnational programmes, it is essential that the Checklist for Approval of Transnational Programmes is also completed - see http://www.secretariat.uwa.edu.au/home/policies/internal.

CORE QUESTIONS FOR CHECKLISTS USED BY FACULTIES

All faculties should use the questions below in their checklists for proposals for new courses and new programmes in existing courses. Faculties may add other questions as they see fit.

1. **Course Details**

   (1) Please provide the following information:

   (a) the proposed name of the course or programme:

   Graduate Diploma in Sport and Recreation Management

   (b) the proposed abbreviated form of the course or programme name (see http://www.secretariat.uwa.edu.au/home/policies/degree_abbr for policy on Degree Abbreviations);

   GradDipSportRecMgt

   (c) the proposed annual intake to the course or programme (in student numbers);

   Average expected intake = 25 FTE

   (d) the proposed colour(s) of the silk linings and facings of the academic dress (for publishing in University General Rule 1.5.2.1);

   Emerald green

   (e) for **Master's degrees and Doctorates only**, state whether the course will be undertaken by way of:

   N/A

   (f) entry requirements;

   a. **via undergraduate studies** -

   Students who complete a relevant degree in Sport and Exercise Science, including units to the value of at least 18 pts that are equivalent to HMES3301, HMES3390/1, HMES3376, or HMES3377, and a minimum WAM of 60% will be eligible for entry into the program. These students will be encouraged to follow a degree program that includes at least 12 pts of the following electives from the Business School:

   Level 1 – Maximum of 12 pts permitted (MGMT1135, MGMT1136, ACCT1101, ECON1101)

   Level 2 – Maximum of 18 pts permitted (IREL2201, HRMT2237, MGMT2235, MGMT2236, MKTG2203)

   b. **via relevant industry experience** -

   Students must have a degree from a recognised tertiary institution plus two years of full time relevant industry experience as determined by the faculty on advice from the course coordinator.

   

   From 2012, minimum requirements for Business School electives in the degree will be established.

   (g) total number of points required for completion;

   48 points

   (h) expected completion time for full-time student taking standard load;

   1 Year – full time

   (i) delivery mode (ie. Internal, external, multi-mode, online-only).

   Internal – within semesters, but in part time hours

   (ii) are any units taught by any kind of non face-to-face instruction?

   Yes – 6 points practicum or case study component

   (Note: Where a course is delivered less than 75% face-to-face (ie more than 25% by distance learning or similar), there may be implications for international student visas. Please contact the International Centre for more information.)

   (j) is any part of the course taught away from the Crawley campus?

   Yes – 6 points practicum (in industry)
(k) is any part of the course delivered by or taught in collaboration with another organisation?

No

(l) is honours available in this course? If yes, please explain how students undertake honours study.

is study towards honours open to international students?

No

(2) Please give a succinct summary of the academic objectives of the proposed new course/programme. This new graduate diploma is jointly offered by the School of Sport Science, Exercise & Health (SSEH) and the Business School at UWA. The course will focus on developing knowledge and skills in the area of management and marketing within the sport and recreation industry. It is intended to build upon existing knowledge and skills that applicants bring to the course either by way of their undergraduate degree in Exercise Science, or with any degree plus a minimum of two years relevant industry experience. Graduates from this program will be eligible to proceed to a Masters in Science (coursework, thesis or thesis + coursework), a Master of Commerce, or (with 2 years industry experience) an MBA.

(3) Please summarise what teaching and learning practices will be used to realise the academic objectives.

Student learning in most units will be facilitated via lectures, seminars and tutorials. Assessment will comprise a mix of final exams, seminar presentations, tutorial workbooks, quiz exercises and tutorial attendance. In the research practicum unit, students will receive an ungraded pass or fail, which is dependant on their satisfactory attendance, participation and completion of all assignment work for the unit.

(4) Please advise what technologies (if any) will be required to support the teaching and learning practices.

Nil

(5) Please outline what steps have been taken to ensure that any technologies to be used are readily available to staff and students.

N/A

(6) Please indicate whether the proposal is the outcome of a school, course or other review.

Yes

(7) Does this course complement any major research activities and/or centres? ✓ No

(If yes, please elaborate)

(8) (a) Please list the intended student learning outcomes.

Students will learn about the psychology of sport and exercise consumers and about service marketing practices in the sport and recreation industry. Accounting practices and ethical considerations for work in the industry will also be developed. Students will undertake research in relation to sport and exercise businesses, and will obtain additional learning experiences from elective units in the course.

(b) Is assessment explicitly tailored to such outcomes? ✓ Yes

(Please elaborate)

(Note: by resolution R23/08 the Academic Council endorsed the requirement that all new unit and course checklists should include the listing of intended student outcomes and affirmation that assessment is explicitly tailored to such outcomes).

2. Demand

Notes:

(i) The Chair of the Admissions Committee and the Manager, Admissions Centre are available to offer advice on estimating student numbers. (Please note that decisions on any quotas applicable to this course will be made by the Working Party on the Admission and Quota Policy.)

(ii) For new undergraduate courses to be listed in the TISC Guide, they need to be approved by Academic Council by May at the latest. Please advise the Executive Officer, Admissions Committee, as early as possible, of proposed new undergraduate courses.
(1) Estimate the annual number of sufficiently qualified applications expected for this course. Please state the number of Australian and international student admissions separately.
Australian applicants (end-on) from BSc = 20 FTE
Australian applicants via bachelors degree + experience = 4 FTE
International applicants = 1 FTE

(2) What is the expected impact on applications for admission to other courses? Please provide separate figures for Australian and international students.
This course (with its articulation to various Masters degrees) fits the proposed new model for changes to UWA course structures that are planned for implementation in 2012. There may be some minor effect on other graduate courses offered within SSEH, but we anticipate a net gain in graduate numbers, especially as the course is anticipated to attract applicants from industry back to higher studies.

3. Employment Outcomes

What do you believe will be the principal employment destinations for graduates and on what basis have you estimated this?
Graduates from our degree (BSc) have, for many years, filled positions within the sport and recreation management industry with only minimal specific knowledge and skills. In most cases, they have learned these through experience; however, the industry is now demanding such skills on entry, especially if the applicant seeks a higher management role in the organisation. Specific employer groups are listed below:
- Government – eg. Department for Sport and Recreation
- Local government – eg. Management/marketing of community recreation facilities and/or programs
- Private – eg. Management/marketing of companies in the health and fitness industry

4. Consultation

(1) Please provide details of consultations you have had with various groups and individuals during the development of this proposal indicating whether or not any issues have been raised.

Considerable consultation between SSEH and the Business School has taken place over a number of years in determining the most appropriate positioning of this course and the best means of delivery. Discussions between the heads of both schools, as well as between the graduate program coordinators have brought this proposal to fruition. Expected demand for the course has been derived through consultation with current undergraduate students in SSEH as well as through the Alumni association. Many of our graduates now hold senior positions in this industry and have given their strong support to the proposed program, with suggestions that many of their staff would be interested in part time study.

(2) If you are proposing a completely new course, have you given consideration to the alternative of introducing a new programme/major within an existing course? Please elaborate.
The new course is an initiative of two faculties and, with articulation arrangements to existing higher degree programs in both faculties, does not lend itself any alternative structure.

(3) If the proposal is similar to offerings in other institutions in WA, have you considered whether there is scope for a co-operative/collaborative approach? Please elaborate.
No similar courses exist within WA to our knowledge.

5. Fees

Note: Courses must not be offered or advertised in any way to international students until the courses have been registered through the International Centre with CRICOS. (This does not occur until the introduction of the course has been approved by Senate.) Please ensure that you consult with the Director, International Centre about the suitability of a course for international students, proposed fees and any conditions that may be required.

(1) (a) Is the course to be registered on CRICOS as available to international fee-paying students on Student Visas? YES
Is the course to be offered to international fee-paying students on other visas?
YES

(b) What fee per annum is proposed for international fee-paying students?
$28,400 (for 2010)

(2) For Postgraduate coursework degrees/diplomas/certificates only
(a) Is the course to be registered with DEEWR as available on a fee-paying basis to local students?
YES
(b) If so, what fee is proposed? Please state: fee per annum, the total number of points and the fee per point.
(currently $14,012 or $1752/unit, indexed for 2010)
(c) Please comment on consultations you have had with other institutions, both national and local, in determining that fee.
We wish to keep this fee for domestic students similar to that charged for other Graduate Diplomas in our School [ie. Grad Dip Science [Exercise Rehabilitation]].
Discussions ensued with Business School related to differential fee structures for their units undertaken as part of this course. We believe that the proposed fee structure is what the market will bear at this time; however, when demand for graduate professional training at UWA becomes better established in our industry, the fee structure could be reviewed.

6. Explanation of how the proposed course fits with the University's and the Faculty's Strategic and Operational Priorities Plans

An explanation as to how the proposed course fits with the University's and the Faculty's Strategic and Operational Priorities Plans must be attached to this checklist. The maximum length of the explanation is one A4 page.

This proposed course fits the strategic plans of the University, Business School and the Faculty of Life and Physical Science, as follows:
• The course (and the articulating Masters programs) fits the new model for second-cycle degrees as outlined in the Review of Course Structures for 2012 implementation.
• The course development required collaboration across faculties to address an important demand for graduate professional training in the area of sport, health and fitness management.
• The course assists faculties to further diversity income streams and increases the opportunities for additional full-fee applicants.
• The course assists students to continue study toward a research degree.

7. Information Flow

(1) Please confirm by ticking the boxes and entering the date of action, that you have forwarded a copy of this proposal, either in hard copy, or electronically, to:

External to the Faculty

• The Deans of all faculties which resource schools responsible for teaching units in the course/programme.

<table>
<thead>
<tr>
<th>Faculty of</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Life and Physical Sciences</td>
<td>22/5/09</td>
</tr>
<tr>
<td>Business School</td>
<td>22/5/09</td>
</tr>
</tbody>
</table>

• The Head and relevant academic staff of any school which will be teaching in the course/programme.

<table>
<thead>
<tr>
<th>School of</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sport Science, Exercise and Health</td>
<td>22/5/09</td>
</tr>
<tr>
<td>Business School</td>
<td>22/5/09</td>
</tr>
</tbody>
</table>
• The Head and relevant academic staff of any school which is not involved in the course/programme, but which teaches in a cognate area.

School of ________________________________ Date ________________
School of ________________________________ Date ________________
School of ________________________________ Date ________________

• The Librarian

   ✓ Date 8/5/09

• Where the course proposed involves indigenous issues, the Dean of the School of Indigenous Studies

   N/A Date ________________

• Where the course proposed is postgraduate and includes 66.6% or more research, the Pro Vice-Chancellor (Research and Research Training)

   N/A Date ________________

• Executive Officer, Admissions Committee (for new undergraduate courses only)

   N/A Date ________________

• Where the course proposed is to be available to international students, the Director, International Centre

   ✓ Date 8/5/09

*Internal to the Faculty*

• The Head and relevant academic staff of any school which will be teaching in the course/programme:

School of Sport Science, Exercise and Health ✓ Date 22/5/09
School of Business School ✓ Date 22/5/09
School of ________________________________ Date ________________

• The Head and relevant academic staff of any school which is not involved in the course/programme, but which teaches in a cognate area.

School of N/A Date ________________
School of ________________________________ Date ________________
School of ________________________________ Date ________________

(2) Please confirm, by ticking the box, that you have completed a Faculty Checklist for each new unit introduced as a result of this proposal.

   ✓ Only one new unit (removed and upgraded from undergraduate program).

(3) Please confirm, by ticking the box, that the proposed course rules are attached. ✓

(4) Please confirm, by ticking the box, that you have sent a course overview to Publications. ✓

(5) Please confirm, by ticking the box, that you have consulted with the Academic Secretary about the degree abbreviation. ✓

Signature of Dean

Faculty of ________________________________
Life and Physical Sciences

8. **All courses – confirmation by Dean**

I confirm that the process leading to the proposal for the introduction of the following course/programme

Name of course/programme  Graduate Diploma in Sport and Recreation Management
has included appropriate consultation with all other faculties with a potential interest in the proposed course and that the course will not overlap significantly with any existing course.

Have any objections to this proposal been raised during the consultation process? Yes No
(If yes, please attach details of objection and response)

Signature of Dean
Faculty of
Life and Physical Sciences

9. Confirmation by Dean of the School of Indigenous Studies

Where the course proposed involves indigenous issues, the Dean of the School of Indigenous Studies must confirm the school's support.
N/A

10. Certification that the proposal is acceptable to the International Centre

Where it is proposed to offer the course to international students, the Director, International Centre (or delegate) must confirm the proposal is acceptable to the International Centre.

I confirm that the International Centre has been consulted on the introduction of this course/programme, and is satisfied that the fee proposed to be charged to international students is appropriate.

Name of course/programme
Graduate Diploma in Sport and Recreation Management

Signature of Director, International Centre (or delegate)
SEE ATTACHED
Have any objections to this proposal been raised during the consultation process?  □ Yes    □ No
(If yes, please attach details of objection and response)

Signature of Dean

Faculty of

9. **Confirmation by Dean of the School of Indigenous Studies**

Where the course proposed involves indigenous issues, the Dean of the School of Indigenous Studies must confirm the school's support.

N/A

10. **Certification that the proposal is acceptable to the International Centre**

Where it is proposed to offer the course to international students, the Director, International Centre (or delegate) must confirm the proposal is acceptable to the International Centre.

I confirm that the International Centre has been consulted on the introduction of this course/programme, and is satisfied that the fee proposed to be charged to international students is appropriate.

Name of course/programme  Graduate Diploma in Sport and Recreation Management

Signature of Director, International Centre (or delegate)  

University Secretary
Checklist_NewCourse
Last updated: October 2009
Library Consultation Form

This form is for use by those preparing proposals for new units or new honours courses (if not made up of units). As soon as it is possible to identify the content of a proposed new unit or honours course in sufficient detail for assessment of the adequacy of Library holdings, the form should be forwarded to the Subject Librarian with an outline of the proposed content of the new unit/course. The University Librarian will complete and return the form to the sender, who should then attach it to the final proposal submitted to the Faculty Board.

Faculty: FLPS School: SSEH
Contact name: Tim Ackland Ext: 2668
Email address: tackland@cyllene.uwa.edu.au
Name of new unit/honours course: Graduate Diploma in Sport and recreation Management

To be completed by the Library

1. Assessment of current collection

<table>
<thead>
<tr>
<th></th>
<th>Minimal level 0-1</th>
<th>Basic level 2</th>
<th>Intermediate level 3a</th>
<th>Research level 3b</th>
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</thead>
<tbody>
<tr>
<td>Monographs</td>
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<td></td>
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<tr>
<td>Journals</td>
<td></td>
<td></td>
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<td>x</td>
</tr>
<tr>
<td>Reference material</td>
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<td></td>
</tr>
<tr>
<td>Non-book</td>
<td></td>
<td></td>
<td></td>
<td>x</td>
</tr>
</tbody>
</table>

2. Cost of additional material ($)

<table>
<thead>
<tr>
<th></th>
<th>Monographs</th>
<th>Journals</th>
<th>Reference</th>
<th>Non-book</th>
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</thead>
<tbody>
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<tr>
<td>Annual</td>
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</tbody>
</table>

3. University Librarian’s Comments

The requirements for this new course will be satisfied from the Library’s existing collections and ongoing collection development.

University Librarian’s Signature: [Signature] Date: 11/5/09

To be completed by the appropriate Executive Dean:

I have noted the above assessment and comments. Signature: _______________________

Name: ________________________ Faculty: ________________________ Date: ________________
9.5.39A Graduate Diploma in Sport and Recreation Management

A course offered jointly by the Schools of Sport Science, Exercise and Health (SSEH) and Business.

Proposed New Course Rules

Applicability of the University General Rules for Academic Courses

9.5.39A.1 The rules in 1.1 and 1.2 of the University General Rules for Academic Courses in this handbook apply to the Graduate Diploma in Sport and Recreation Management except as set out in the rules which follow.

Applicability of the Science Faculties' General Provisions

9.5.39A.2 The Science Faculties' General Provisions for Graduate Diplomas in 9.5.1 apply to the course.


9.5.39A.3 The Business School’s General Provisions for Graduate Diplomas in 4.5.1 apply to the course.

Applicability of the Life and Physical Sciences’ Faculty General Provisions

9.5.39A.4 The Faculty of Life and Physical Sciences’ General Provisions for the Graduate Diploma in Science (50300) in 9.5.2 apply to the course.

Admission

9.5.39A.5 The Faculty of Life and Physical Sciences and the UWA Business School may accept into the course for the diploma an applicant who:

(a) has a bachelor’s degree with a major in Sport and Exercise Science from this University, with a weighted average of at least 60 per cent and which includes units from the following list to a value of at least 18 points, or equivalent as recognised by the Faculty;

(Nota: It is recommended that students complete at least 12 points of elective units from the Business School within the degree)

<table>
<thead>
<tr>
<th>S1</th>
<th>SSEH3301</th>
<th>Exercise Prescription for Health and Fitness (formerly HMES3301)</th>
</tr>
</thead>
<tbody>
<tr>
<td>S2</td>
<td>SSEH3376</td>
<td>Coaching Psychology (formerly HMES3376)</td>
</tr>
<tr>
<td>S2</td>
<td>SSEH3377</td>
<td>Management in Sport, Health and Recreation (formerly HMES3377)</td>
</tr>
<tr>
<td>S1, S2</td>
<td>SSEH3390</td>
<td>Professional Practice Part 1 (3 points) (formerly HMES3390)</td>
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<tr>
<td>S1, S2</td>
<td>SSEH3391</td>
<td>Professional Practice Part 2 (3 points) (formerly HMES3391)</td>
</tr>
</tbody>
</table>

or

(b) has a bachelor’s degree from a recognised tertiary institution plus a minimum of two years of full time, relevant industry experience (as determined by the faculty on recommendation from the course coordinator or Head of School, SSEH).

Course Structure

9.5.39A.6(1) The course consists of units to a total value of 48 points comprising—

(a) all units in Table 9.5.39Aa [Graduate Diploma in Sport and Recreation Management Core Units]—24 points

and
(b) two SSEH units (12 points) from Table 9.5.39Ab [Graduate Diploma in Sport and Recreation Management Options] plus two non-SSEH units (12 points)—total 24 points.

(2) Students admitted with the equivalent of only 18 points from the units listed under Rule 9.5.39A.5 (a) may be required to enrol in SSEH7606 Special Topics on advice from the course co-ordinator.

(3) With permission from the course coordinator, students may substitute up to two units from Table 9.5.39Aa with electives from Table 9.5.39Ab if they have completed and passed similar units within their undergraduate degree.

### Table 9.5.39Aa — Graduate Diploma in Sport and Recreation Management Core Units
All units have a value of six points unless otherwise stated

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>S1</td>
<td>SSEH7677</td>
</tr>
<tr>
<td>S1, S2</td>
<td>SSEH7692</td>
</tr>
<tr>
<td>or</td>
<td>SSEH8694</td>
</tr>
<tr>
<td>S1, S2</td>
<td>MGMT8506</td>
</tr>
<tr>
<td>S1, S2</td>
<td>MGMT8502</td>
</tr>
</tbody>
</table>

# Students without industry experience must enrol in SSEH7692. Enrolment in SSEH7692 or SSEH8694 permitted only after the completion of four units for the diploma.

### Table 9.5.39Ab—Graduate Diploma in Sport and Recreation Management Options
All units have a value of six points unless otherwise stated

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
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<td>SSEH7602</td>
</tr>
<tr>
<td>S1</td>
<td>SSEH7603</td>
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<tr>
<td>S1, S2</td>
<td>SSEH7606</td>
</tr>
<tr>
<td>S1</td>
<td>SSEH7645</td>
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<td>S2</td>
<td>SSEH7664</td>
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<td>S2</td>
<td>EBUS8504</td>
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<tr>
<td>S2</td>
<td>MKTG8406</td>
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</table>

* These units highly recommended
Grad Dip Sport Rec Mgt  

**SEMESTER 1 (2010) – assuming no timetable changes**

<table>
<thead>
<tr>
<th>TIME</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
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<tr>
<td>8.00</td>
<td>SSEH7602 Lecture</td>
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<tr>
<td>9.00</td>
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<td>SSEH7603 Laboratory *</td>
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<td>SSEH7603 Laboratory * (cont)</td>
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<td>SSEH8475 Lecture 2 (cont)</td>
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<td>MKTG8501 Lecture</td>
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Black = Core Units  
Blue = SSEH Electives  
Red = Business School Electives  
Note: * = repeat labs/workshops
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</table>

Black = Core Units  Blue = SSEH Electives  Red = Business School Electives  Note: * = repeat labs/workshops
PROPOSALS FOR NEW UNITS

CORE QUESTIONS FOR CHECKLISTS USED BY FACULTIES

All faculties must include the questions below in their checklists for new units. Faculties may add other questions as they see fit.

1. **Unit Details**

   (1) Please provide the following information:

   (a) the proposed name of the unit; *The character allowance for unit titles in Callista is 100 for long, 40 for short and 20 for abbreviated.*

      SSEH7677 Sport and Recreation Marketing

   (b) the proposed point value of the unit (*NB. By Council Resolution 110/02, all units must have a points value of 6 unless granted exemption*);

      6 points

   (c) a very brief description, not exceeding one line in length, of the content/area of the unit;

      This unit introduces students to marketing practices for service businesses in sport and recreation.

   (d) the names of the degree, diploma and/or certificate courses in which you intend to offer the unit;

      Graduate Diploma in Sport and Recreation Management, but also available to students in the MSc program offered within the School.

   (e) the proposed quota on intake to the unit, if any, and the nature of the constraint on intake.

      Nil

(2) Please give a succinct summary of the academic objectives of the unit.

   Students will be able to recall and integrate key knowledge and concepts about (a) how general marketing practices can be applied to sport and recreation businesses, and (b) the unique aspects of marketing for sport and recreation businesses.

(3) Please summarise what teaching and learning practices will be used to realise the academic objectives.

   Student learning will be facilitated via lectures and tutorials. Assessment will consist of a final exam, a tutorial workbook, a quiz exercise, and tutorial attendance.

(4) Please advise what technologies (if any) will be required to support the teaching and learning practices.

   Nil

(5) Please outline what steps have been taken to ensure that any technologies to be used are readily available to staff and students.

   N/A

(6) Please indicate whether the unit is the outcome of a school, course or other review.

   Yes in part, but also part of the faculty initiative to reduce undergraduate unit offerings, in favour of developing sustainable graduate programs.

(7) Please advise whether the unit utilises any material from existing units. If so, please provide details.

   No

(8) Please advise whether the unit is to be offered within standard semester dates. (If it is not, please attach a proposal form for a non-standard semester unit.)

   Yes – intended to be offered in Semester 1, 2010

(9) Please advise whether lecture outline has been provided.

   Yes – see attached
(10) (a) Please list the intended student learning outcomes.
   a. Appreciate the nature and importance of marketing in sport and recreation businesses.
   b. Understand key motives for the consumption of sport and exercise.
   c. Understand the consumer decision making process.
   d. Ability to structure marketing plans for sport and recreation businesses.
   e. Highlight the elements of the services marketing mix.
   f. Appreciate unique aspects of sport and exercise and the impact of these unique features on
      the design of the marketing mix.
   g. Describe key models of consumer satisfaction.

   (b) Is assessment explicitly tailored to such outcomes?  Yes
(Please elaborate)

(Note: by resolution R23/08 the Academic Council endorsed the requirement that all new unit
and course checklists should include the listing of intended student outcomes and affirmation that
assessment is explicitly tailored to such outcomes).

2. Demand

   (1) What are the estimated annual enrolments?
      Estimated 25-30 FTE

   (2) How has the estimate in (1) been arrived at?
      Anticipated annual enrolment in Grad Dip Sp & Rec Mgt = 25 FTE, plus students from the MSc
      programs offered within the School of SSEH

   (3) From which other units are students likely to move?
      We do not anticipate a decrease in other units.

3. Assessment

   (1) Please advise how many examinations there will be for the unit and how long each will last.  (Note: By Academic Council R16/94 the Examinations Office administers only standard examinations of 2 or
3 hours duration).
      One final exam (3 hours)

   (2) If you do not propose to use more than one means of assessment for this unit (as recommended in
      the University's Guidelines on Assessment (http://www.secretariat.uwa.edu.au/home/policies/assessment),
      please explain the reason for this.
      Other means of assessment will be employed.

4. Grading Schema for Unit

   (1) Schools are required to ensure that final results\(^1\) for units in courses at all levels be produced as both
      percentage marks and letter grades wherever possible.  However, a number of categories of unit\(^2\) are
      exempt from this requirement.  The following exemptions categories are pertinent for this checklist.
      Final results to be produced as percentage marks and letter grades.

   (2) Please indicate if it is intended that the result for the unit be recorded as an ungraded pass or
      ungraded fail only.
      Yes

   (3) If the answer is YES please indicate into which of the categories of exempt units listed above the unit
      belongs.
      N/A

\(^1\) Results for supplementary assessment are recorded as Ungraded Pass or Ungraded Fail and the original mark remains.
See University General Rule 1.2.1.20(3).

\(^2\) Please see policy applying to ungraded passes and fails available at
http://www.secretariat.uwa.edu.au/home/policies/courseunit
5. **Resource-related matters**

(1) Please advise whether all the costs of the unit (e.g. including, if appropriate, those associated with teaching at the Albany Centre such as Library/computer software resources) will be met from school resources or whether the proposal is the subject of application for other funding (e.g. University Initiatives Fund).
   Yes

(2) Please indicate whether the school intends to suppress another unit to release resources for this one. Yes – In 2008 the unit was removed from the Level 3 offerings within the school of SSEH and is to be upgraded to a sufficient level for a graduate course.

(3) Please name the staff members who are able to teach the unit.
   Dr James Dimmock

(4) Please confirm that you have attached a completed Library Consultation Form.
   Yes

(5) Will the introduction of this unit give rise to any accommodation needs other than standard lecture theatres, tutorial rooms or laboratory space (e.g. office space, new kinds of laboratory space) which cannot be met from the School’s/Faculty’s existing space allocation? Please ensure that your understanding is consistent with that of the Dean.
   No

(6) Will there be any ancillary student fees/charges associated with this unit? If so, please confirm that you have submitted details of these to the Dean.
   No

6. **Consultation**

   Please provide details of the consultations you have had with various groups and individuals during the development of this proposal indicating whether or not any issues have been raised. Consultation includes the following:
   Considerable consultation between SSEH and the Business School has taken place over a number of years in regard to the development of the Graduate Diploma in Sport and Recreation Management generally, and this unit in particular. Discussions between the heads of both schools, as well as between the graduate program coordinators have brought this proposal to fruition. Expected demand for the course has been derived through consultation with current undergraduate students in SSEH as well as through the Alumni association. Many of our graduates now hold senior positions in this industry and have given their strong support to the proposed program, with suggestions that many of their staff would be interested in part time study.

7. **Information Flow**

   Please confirm, by ticking the boxes and entering the date of action, that you have forwarded a copy of this proposal, either in hard copy or electronically, to:

   - The Deans of all faculties involved, either through offering the unit in their degrees, or through resourcing your school.
     
     | Faculty of | Life and Physical Sciences | ✓ Date 22/5/09 |
     |------------|-----------------------------|---------------|
     | Faculty of | Business School             | ✓ Date 22/5/09 |
     | Faculty of |                             | Date          |
     
   - The Head of any school which teaches in a cognate area (specify below).
     
     | School of | N/A                          | Date          |
     
   - The Librarian  ✓ Date 8/5/09
8. **Confirmation by Head of School**

I confirm that the process leading to the proposal for the introduction of

**SSEH7677 Sport and Recreation Marketing** *(Name of new unit)*

has included appropriate consultation with all other schools, both internal and external to the faculty, with a potential interest in the proposed unit and that the proposed unit will not overlap significantly with any existing unit.

Have any objections to this proposal been raised during the consultation process?

☐ Yes  ☑ No

*(If yes, please attach details of objection and response)*

Signature of Head of School

[Signature]

21.5.09

**Sport Science, Exercise and Health**

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Academic Secretariat

October 2008

[New_Unit_Checklist]
# Unit Template Form – SSEH7677

**Sport and Recreation Marketing**

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<tr>
<td><strong>Unit code:</strong></td>
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<td><strong>Unit title:</strong></td>
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<tr>
<td><strong>Is unit offered full-time and part-time?</strong></td>
</tr>
<tr>
<td><strong>If Yes, list unit code of part-time unit</strong></td>
</tr>
<tr>
<td><strong>List the unit codes of component parts of the full-time unit, if any</strong></td>
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<td><strong>List the unit codes of component parts of the part-time unit, if any</strong></td>
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<table>
<thead>
<tr>
<th>UNIT DESCRIPTION</th>
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| **Short Description:**
| (350 character limit) | This unit introduces students to marketing practices for service businesses in sport and recreation. Upon completion, students will be able to recall and integrate key knowledge and concepts about (a) how general marketing practices can be applied to sport and recreation businesses, and (b) the unique aspects of marketing for sport and recreation businesses. Student learning will be facilitated via lectures, tutorials and assignments. |
Outcomes:
Students will:

a. Appreciate the nature and importance of marketing in sport and recreation businesses.
b. Understand key motives for the consumption of sport and exercise.
c. Understand the consumer decision making process.
d. Ability to structure marketing plans for sport and recreation businesses.
e. Highlight the elements of the services marketing mix.
f. Appreciate unique aspects of sport and exercise and the impact of these unique features on the design of the marketing mix.
g. Describe key models of consumer satisfaction.

Content:
Lecture topics:

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<td>Sport and exercise consumers – Motives II</td>
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<tr>
<td>4</td>
<td>Sport and exercise consumers – The consumer decision making process</td>
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<td>5</td>
<td>Developing Marketing Plans</td>
</tr>
<tr>
<td>6</td>
<td>Sport/Exercise Marketing Mix – Product</td>
</tr>
<tr>
<td>7</td>
<td>Sport/Exercise Marketing Mix – Process</td>
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<td>8</td>
<td>Sport/Exercise Marketing Mix - Physical Evidence &amp; Place</td>
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<td>9</td>
<td>Sport/Exercise Marketing Mix – Pricing</td>
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<td>10</td>
<td>Sport/Exercise Marketing Mix – Promotion</td>
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<td>Sport/Exercise Marketing Mix – People</td>
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<td>12</td>
<td>Customer satisfaction</td>
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<td>13</td>
<td>Unit Overview</td>
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Assessment:
Assessment will consist of a final exam, a tutorial workbook, a quiz exercise, and tutorial attendance.

Ethical scholarship:
Is student work submitted for assessment routinely screened for plagiarism and/or other forms of academic misconduct using an electronic detection tool and prior to marking?

✓ No

Unit co-ordinator(s):
Dr James Dimmock

Location:
Choose from list:
✓ UWA (Crawley)
☐ Albany
☐ Beijing
☐ Geraldton
☐ Hong Kong Baptist University
☐ Other (Please specify):
☐ Jakarta
☐ Shanghai, GSM
☐ Singapore
☐ Taylors College (Malaysia)
☐ University of Santo Tomas

Mode of offering:
Choose from list:
✓ on-campus
☐ off-campus
☐ online
☐ Other (Please specify):
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Library Consultation Form

This form is for use by those preparing proposals for new units or new honours courses (if not made up of units). As soon as it is possible to identify the content of a proposed new unit orhonours course in sufficient detail for assessment of the adequacy of Library holdings, the form should be forwarded to the Subject Librarian with an outline of the proposed content of the new unit/course. The University Librarian will complete and return the form to the sender, who should then attach it to the final proposal submitted to the Faculty Board.

Faculty: FLPS  School: SSEH

Contact name: Tim Ackland  Ext: 2668

Email address: tackland@cyllene.uwa.edu.au

Name of new unit/honours course: Sport and Recreation Marketing

To be completed by the Library

1. Assessment of current collection

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2. Cost of additional material ($)

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3. University Librarian’s Comments

The requirements for this new unit will be satisfied from the Library’s existing collections and ongoing collection development.

University Librarian’s Signature: [Signature]  Date: 11/5/09

To be completed by the appropriate Executive Dean:

I have noted the above assessment and comments.  Signature: [Signature]

Name: [Name]  Faculty: [Faculty]  Date: [Date]

Library Consultation Form
PROPOSALS FOR NEW UNITS

CORE QUESTIONS FOR CHECKLISTS USED BY FACULTIES

All faculties must include the questions below in their checklists for new units. Faculties may add other questions as they see fit.

1. **Unit Details**

   (1) Please provide the following information:

   (a) the proposed name of the unit; *(The character allowance for unit titles in Callista is 100 for long, 40 for short and 20 for abbreviated.)*
   
   SSEH7687 Physical Ergonomics

   (b) the proposed point value of the unit *(NB. By Council Resolution 110/02, all units must have a points value of 6 unless granted exemption); 6 points*

   (c) a very brief description, not exceeding one line in length, of the content/area of the unit; This course is concerned with developing strategies for reducing disease or injury risk and maximising human performance in industry. It will use approaches and techniques from biomechanics, work physiology and motor learning to evaluate job demands and employee capabilities in the workplace.

   (d) the names of the degree, diploma and/or certificate courses in which you intend to offer the unit; Graduate Diploma in Occupational Safety and Health (proposed for 2011), but also available as an elective to students in the MSc program offered within the School.

   (e) the proposed quota on intake to the unit, if any, and the nature of the constraint on intake.

   Nil

(2) Please give a succinct summary of the academic objectives of the unit.

   Students will:
   - be aware of the range and diversity of the field of ergonomics
   - be able to systematically analyse tasks from biomechanical, motor control and physiological approaches
   - understand the basic legislation concerns in industry (in the Australian jurisdiction)
   - have a basic understanding of and be able to find epidemiological data on workplace injury and disease

(3) Please summarise what teaching and learning practices will be used to realise the academic objectives.

   Student learning will be facilitated via lectures, seminars and laboratories. Assessment will consist of a final exam, a seminar presentation and major group assignment.

(4) Please advise what technologies (if any) will be required to support the teaching and learning practices.

   Nil

(5) Please outline what steps have been taken to ensure that any technologies to be used are readily available to staff and students.

   N/A

(6) Please indicate whether the unit is the outcome of a school, course or other review.

   Yes in part, but also part of the faculty initiative to reduce undergraduate unit offerings, in favour of developing sustainable graduate programs.

(7) Please advise whether the unit utilises any material from existing units. If so, please provide details.

   No
(8) Please advise whether the unit is to be offered within standard semester dates. (If it is not, please attach a proposal form for a non-standard semester unit.)
Yes – intended to be offered in Semester 1, 2010

(9) Please advise whether lecture outline has been provided.
Yes – see attached

(10) (a) Please list the intended student learning outcomes.

Knowledge and understanding of:
Locate and interpret epidemiological data and accident statistics in OSH through online search exercises.
Demonstrate an understanding of task evaluation and risk assessment principles for manual handling via laboratory exercises.

Through lectures and on-line learning materials, students will identify and summarise factors that influence back stress, slips and falls, occupational overuse syndrome, and human tolerance of environmental conditions in industry.

Recognise the important ergonomic principles relating to computer office environments, and hand tool design and use.

Explain the legislative framework for occupational safety and health in Australia

Recognise the structure and value of effective worker induction documents for risk management in industry.

Skills and abilities in:
Demonstrate library and internet searching skills through the reporting of background information as part of a major assignment related to the practicum experience.
Develop IT skills through the use of Powerpoint and MS Word programs to prepare a visually-rich seminar presentation on a relevant ergonomics topic.
Work in a small group to gather information from workplace safety representatives and perform a series of risk assessments in a workplace setting.

Display time management and organisational skills through the completion of all assignments, including liaising with company staff when setting up practicum visits.

Condense scientific information into key concepts and reassemble into an effective oral presentation targeted at your peers, and written report for a company management group

An appreciation of:
On successful completion of this course, students will appreciate contemporary issues in occupational safety and health in Australia.
Through debate, students will explore the changing roles of health and safety officers in industry and government departments such as WorkSafe WA.

Exposure to:
Through practicum experiences students will be exposed to various workplace environments so that they may compare the roles of management, safety representatives and workers in the campaign for safer systems of work.

(b) Is assessment explicitly tailored to such outcomes? ✓ Yes
(Please elaborate)

(Note: by resolution R23/08 the Academic Council endorsed the requirement that all new unit and course checklists should include the listing of intended student outcomes and affirmation that assessment is explicitly tailored to such outcomes).
2. **Demand**

(1) What are the estimated annual enrolments?
*Estimated 25 within 2 years*

(2) How has the estimate in (1) been arrived at?
*Anticipated annual enrolment in Grad Dip OSH = 20 FTE, plus students from the MSc programs offered within the School of SSEH*

(3) From which other units are students likely to move?
*We do not anticipate a decrease in other units.*

3. **Assessment**

(1) Please advise how many examinations there will be for the unit and how long each will last. *(Note: By Academic Council R16/94 the Examinations Office administers only standard examinations of 2 or 3 hours duration.)*
*One final exam (2 hours)*

(2) If you do not propose to use more than one means of assessment for this unit (as recommended in the University’s Guidelines on Assessment [http://www.secretariat.uwa.edu.au/home/policies/assessment]), please explain the reason for this.
*Other means of assessment will be employed.*

4. **Grading Schema for Unit**

(1) Schools are required to ensure that final results\(^1\) for units in courses at all levels be produced as both percentage marks and letter grades wherever possible. However, a number of categories of unit\(^2\) are exempt from this requirement. The following exemptions categories are pertinent for this checklist.
*Final results to be produced as percentage marks and letter grades.*

(2) Please indicate if it is intended that the result for the unit be recorded as an ungraded pass or ungraded fail only.
*Yes*

(3) If the answer is YES please indicate into which of the categories of exempt units listed above the unit belongs.
*N/A*

---

\(^1\) Results for supplementary assessment are recorded as Ungraded Pass or Ungraded Fail and the original mark remains. See University General Rule 1.2.1.26(3).

\(^2\) Please see policy applying to ungraded pass and fails available at [http://www.secretariat.uwa.edu.au/home/policies/courseunit](http://www.secretariat.uwa.edu.au/home/policies/courseunit)

5. **Resource-related matters**

(1) Please advise whether all the costs of the unit (e.g. including, if appropriate, those associated with teaching at the Albany Centre such as Library/computer software resources) will be met from school resources or whether the proposal is the subject of application for other funding (e.g. University Initiatives Fund).
*Yes*

(2) Please indicate whether the school intends to suppress another unit to release resources for this one.
*Yes – In 2008 the unit was removed from the Level 3 offerings within the school of SSEH and is to be upgraded to a sufficient level for a graduate course.*

(3) Please name the staff members who are able to teach the unit.
*W/Prof Tim Ackland*

(4) Please confirm that you have attached a completed Library Consultation Form.
*Yes*
(5) Will the introduction of this unit give rise to any accommodation needs other than standard lecture theatres, tutorial rooms or laboratory space (e.g. office space, new kinds of laboratory space) which cannot be met from the School's/Faculty's existing space allocation? Please ensure that your understanding is consistent with that of the Dean.

No

(6) Will there be any ancillary student fees/charges associated with this unit? If so, please confirm that you have submitted details of these to the Dean.

No

6. Consultation

Please provide details of the consultations you have had with various groups and individuals during the development of this proposal indicating whether or not any issues have been raised. Consultation includes the following:

Considerable consultation between various Schools within FLPS has resulted in a willingness to mount this new course in OSH, however, due to the complexities of issues surrounding the composition and scheduling of units, we are not in a position to propose this new course for 2010. Nevertheless, there is a expressed demand from within our current Level 3 cohort for this material. As a temporary measure, students will be able to enrol in the Grad Dip Science to gain this information in 2010. Expected demand for the course has been derived through consultation with current undergraduate students in SSEH as well as through the Alumni association. Many of our graduates now hold senior positions in the OSH industry and have given their strong support to the proposed program, with suggestions that many of their staff might be interested in part time study.

7. Information Flow

Please confirm, by ticking the boxes and entering the date of action, that you have forwarded a copy of this proposal, either in hard copy or electronically, to:

- The Deans of all faculties involved, either through offering the unit in their degrees, or through resourcing your school.
  
  Faculty of  Life and Physical Sciences  ✔  Date 22/5/09

- The Head of any school which teaches in a cognate area (specify below).
  
  School of  N/A  Date  

- The Librarian  ✔  Date 8/5/09

8. Confirmation by Head of School

I confirm that the process leading to the proposal for the introduction of

SSEH7687 Physical Ergonomics  (Name of new unit)

has included appropriate consultation with all other schools, both internal and external to the faculty, with a potential interest in the proposed unit and that the proposed unit will not overlap significantly with any existing unit.

Have any objections to this proposal been raised during the consultation process?

Yes  ✔  No

(if yes, please attach details of objection and response)

Signature of Head
School of

Academic Secretariat
October 2008
(New_Unit_Checklist)
## Proposed New Unit Lecture & Laboratory Schedule

<table>
<thead>
<tr>
<th>Lecture Topics</th>
<th>Laboratories</th>
<th>Seminar Topics</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Manual handling – task evaluation</td>
<td>• Task evaluation</td>
<td>• Working at a height</td>
</tr>
<tr>
<td>• Epidemiology and accident statistics</td>
<td>• Tests of work capacity</td>
<td>• Working in a confined space</td>
</tr>
<tr>
<td>• Worker physical assessments</td>
<td>• 3D Static Strength Prediction</td>
<td>• Working with hazardous substances</td>
</tr>
<tr>
<td>• Manual handling – back stress</td>
<td>• Measures of thermal comfort</td>
<td>• Ergonomic aids</td>
</tr>
<tr>
<td>• Occupational overuse syndrome</td>
<td></td>
<td>• Circadian rhythms and shiftwork</td>
</tr>
<tr>
<td>• Office and computer ergonomics</td>
<td></td>
<td>• Attention and mental workload</td>
</tr>
<tr>
<td>• Thermal regulation</td>
<td></td>
<td>• Stress in the workplace</td>
</tr>
<tr>
<td>• Tool evaluation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Slips and falls</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Effects of vibration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Effects of noise</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• OSH Legislation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Worker induction documents</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# Unit Template Form – SSEH7687

## Physical Ergonomics

### UNIT DETAILS

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit code:</td>
<td>SSEH7687</td>
</tr>
<tr>
<td>Unit title:</td>
<td>Physical Ergonomics</td>
</tr>
<tr>
<td>Is unit offered full-time and part-time?</td>
<td>✔ Yes</td>
</tr>
<tr>
<td>If Yes, list unit code of part-time unit</td>
<td>Part-time unit code:</td>
</tr>
<tr>
<td>List the unit codes of component parts of</td>
<td></td>
</tr>
<tr>
<td>the full-time unit, if any</td>
<td></td>
</tr>
<tr>
<td>Unit codes of full-time component parts:</td>
<td></td>
</tr>
<tr>
<td>Part 2:</td>
<td></td>
</tr>
<tr>
<td>Part 3:</td>
<td></td>
</tr>
<tr>
<td>Part 4:</td>
<td></td>
</tr>
<tr>
<td>List the unit codes of component parts of</td>
<td></td>
</tr>
<tr>
<td>the part-time unit, if any</td>
<td></td>
</tr>
<tr>
<td>Unit codes of part-time component parts:</td>
<td></td>
</tr>
<tr>
<td>Part 2:</td>
<td></td>
</tr>
<tr>
<td>Part 3:</td>
<td></td>
</tr>
<tr>
<td>Part 4:</td>
<td></td>
</tr>
<tr>
<td>Unit sub-title:</td>
<td></td>
</tr>
<tr>
<td>Type of unit</td>
<td>Choose from list:</td>
</tr>
<tr>
<td>Credit points:</td>
<td>6</td>
</tr>
<tr>
<td>Availability:</td>
<td>Choose from list:</td>
</tr>
<tr>
<td>Short Description:</td>
<td>This course is concerned with developing strategies for reducing disease or injury risk and maximising human performance in industry. It will use approaches and techniques from biomechanics, work physiology and motor learning to evaluate job demands and employee capabilities in the workplace.</td>
</tr>
</tbody>
</table>

(S50 character limit)
**Outcomes:**

Students will:
1. be aware of the range and diversity of the field of ergonomics
2. be able to systematically analyse tasks from biomechanical, motor control and physiological approaches
3. understand the basic legislation concerns in industry (in the Australian jurisdiction)
4. have a basic understanding of and be able to find epidemiological data on workplace injury and disease

**Content:**

Lecture topics:
- Manual handling – task evaluation
- Epidemiology and accident statistics
- Worker physical assessments
- Manual handling – back stress
- Occupational overuse syndrome
- Office and computer ergonomics
- Thermal regulation
- Tool evaluation
- Slips and falls
- Effects of vibration
- Effects of noise
- OSH Legislation
- Worker induction documents

**Assessment:**

Assessment will consist of a final exam, a seminar presentation and major group assignment.

**Ethical scholarship:**

Is student work submitted for assessment routinely screened for plagiarism and/or other forms of academic misconduct using an electronic detection tool and prior to marking?

✓ No

**Unit co-ordinator(s):**

Prof. Tim Ackland

**Location:**

Choose from list:

✓ UWA (Crawley)

☐ Albany

☐ Beijing

☐ Geraldton

☐ Hong Kong Baptist University

☐ Jakarta

☐ Shanghai, GSM

☐ Singapore

☐ TAYLORS College (Malaysia)

☐ University of Santo Tomas

☐ Other (Please specify):

**Mode of offering:**

Choose from list:

✓ on-campus

☐ off-campus

☐ online

☐ Other (Please specify):

---

**UNIT RULES**

**Prerequisites:**

Nil

**Co-requisites:**

Nil

**Advisable Prior Study:**

Foundation courses in human anatomy and biomechanics

**Incompatibility:**

HMES3387

**Approved quota:**

N/A
<table>
<thead>
<tr>
<th>Contact hours:</th>
<th>Lecture/seminars: 3 hours / week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notes:</td>
<td></td>
</tr>
<tr>
<td>Unit web page:</td>
<td><a href="http://units.handbooks.uwa.edu.au/units/sseh/sseh7687">http://units.handbooks.uwa.edu.au/units/sseh/sseh7687</a></td>
</tr>
<tr>
<td>Texts</td>
<td></td>
</tr>
</tbody>
</table>
Library Consultation Form

This form is for use by those preparing proposals for new units or new honours courses (if not made up of units). As soon as it is possible to identify the content of a proposed new unit or honours course in sufficient detail for assessment of the adequacy of Library holdings, the form should be forwarded to the Subject Librarian with an outline of the proposed content of the new unit/course. The University Librarian will complete and return the form to the sender, who should then attach it to the final proposal submitted to the Faculty Board.

Faculty: FLPS
School: SSEH
Ext: 2668

Contact name: Tim Ackland
Email address: tackland@cyllene.uwa.edu.au

Name of new unit/honours course: SSEH MME 7687 Physical Ergonomics

To be completed by the Library

1. Assessment of current collection

<table>
<thead>
<tr>
<th></th>
<th>Minimal level 0-1</th>
<th>Basic level 2</th>
<th>Intermediate level 3a</th>
<th>Research level 3b</th>
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<tbody>
<tr>
<td>Monographs</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Journals</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Reference material</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Non-book</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Cost of additional material ($)

<table>
<thead>
<tr>
<th></th>
<th>Monographs</th>
<th>Journals</th>
<th>Reference</th>
<th>Non-book</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retrospective</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. University Librarian’s Comments

The requirements for this new unit will be satisfied from the Library’s existing collections and ongoing collection development.

University Librarian’s Signature: [Signature] Date: 11/5/09

To be completed by the appropriate Executive Dean:

I have noted the above assessment and comments. Signature: _____________________________

Name: _____________________________ Faculty: _____________________________ Date: _____________________________

Ms Jenny Gamble
School Manager
Faculty of Life and Physical Sciences
M011

Dear Jenny

Re: Changes to Master of Science by Coursework Rules.

I have recently received instruction from the Dr Jacqueline Alderson, the School’s Graduate Research Coordinator that the School is currently encountering significant difficulties providing coursework units to cover the minimum credit points required in the 2yr Master of Science by Coursework (52510) program. The 16 unit (96 point) requirement requires students to complete the majority of all of the graduate units on offer in the SSEH, across every specialization sub discipline (ie Biomechanics, Motor Control & Development; Exercise Physiology & Biochemistry; Health Behavior and Performance Psychology; Exercise Rehabilitation). To date, all students enrolled in this course are international students who may not have adequate background in all of the sub-discipline areas to successfully undertake and pass graduate units. We therefore request faculty approval to increase the number of special topic units allowed in Table 9.6.7c from two to six (available in either Semester 1 or 2). This would allow students where cognate background is limited in specific area’s to complete Level 3 units (with appropriate additions to meet graduate level) prior to undertaking the relevant graduate unit.

Additionally, we also request a change in the course rule that will allow students to take up to 4 units outside of SSEH. This will allow Master of Science by coursework students, wishing to specialise in a cognitive area to take relevant unit in other School’s, once SSEH units in that area are exhausted (i.e. Psychology).

Yours sincerely

Bruce Elliott
Bruce Elliott, Professor
Head of School
PROPOSALS FOR NEW UNITS

CORE QUESTIONS FOR CHECKLISTS USED BY FACULTIES

All faculties must include the questions below in their checklists for new units. Faculties may add other questions as they see fit.

1. **Unit Details**

   (1) Please provide the following information:

   (a) the proposed name of the unit; *(The character allowance for unit titles in Callista is 100 for long, 40 for short and 20 for abbreviated.)* SPECIAL TOPIC UNITS SSEH76XX, SSEH76XX, SSEH76XX

   (b) the proposed point value of the unit *(NB. By Council Resolution 110/02, all units must have a points value of 6 unless granted exemption).* 6 POINTS EACH

   (c) a very brief description, not exceeding one line in length, of the content/area of the unit; MASTER OF SCIENCE COURSEWORK UNITS: LECTURES, LABORATORIES AND ASSIGNMENT

   (d) the names of the degree, diploma and/or certificate courses in which you intend to offer the unit; MASTER OF SCIENCE (EXERCISE SCIENCE)

   (e) the proposed quota on intake to the unit, if any, and the nature of the constraint on intake. N/A

   (2) Please give a succinct summary of the academic objectives of the unit.

   **EACH UNIT OFFERS A STUDENT THE OPPORTUNITY TO ACCESS THIRD YEAR BSc (EXERCISE AND HEALTH) UNITS WITH A VIEW TO EXPANDING THEIR BACKGROUND KNOWLEDGE AND RESEARCH CAPABILITY IN THE SELECTED AREA. EACH UNIT WILL REQUIRE ADDITIONAL RESEARCH APPLICATION IN CONJUNCTION WITH NORMAL BSc UNIT EVALUATION. UNITS WILL BE SELECTED FROM TABLE OF UNITS (LIST OF UNDERGRADUATE UNITS IN THE UNITS HANDBOOK 2010).**

   (3) Please summarise what teaching and learning practices will be used to realise the academic objectives.

   **EACH UNIT WILL CONSIST OF 13X2HRS LECTURES PLUS LABORATORIES. ADDITIONAL RESEARCH EXPOSURE WILL BE REQUIRED.**

   (4) Please advise what technologies (if any) will be required to support the teaching and learning practices. **NO ADDITIONAL REQUIREMENTS AS UNITS ARE ALREADY FUNCTIONING AT THE UNDERGRADUATE LEVEL.**

   (5) Please outline what steps have been taken to ensure that any technologies to be used are readily available to staff and students. N/A

   (6) Please indicate whether the unit is the outcome of a school, course or other review.

   **RESULT OF SCHOOL GRADUATE REVIEW – INSUFFICIENT UNITS FOR INTERNATIONAL STUDENTS TAKING MASTERS BY COURSEWORK.**

   (7) Please advise whether the unit utilises any material from existing units. If so, please provide details.

   **THESE UNITS ARE BASED ON EXISTING LEVEL 3 UNITS WITH SUPPLEMENTATION.**

   (8) Please advise whether the unit is to be offered within standard semester dates. *(If it is not, please attach a proposal form for a non-standard semester unit.)* **YES**

   (9) Please advise whether lecture outline has been provided. **N/A**

   (10) *(a)* Please list the intended student learning outcomes.

   **THE PRIMARY LEARNING OUTCOME OF EACH OF THESE UNITS IS TO EXPANDING INTERNATIONAL STUDENTS BACKGROUND KNOWLEDGE AND RESEARCH CAPABILITY IN**
THE CHOSEN AREA. EACH UNIT WILL REQUIRE ADDITIONAL RESEARCH APPLICATION IN CONJUNCTION WITH NORMAL BSc UNIT EVALUATION.

(b) Is assessment explicitly tailored to such outcomes?  
X Yes □ No  
(Please elaborate)

(Note: by resolution R23/08 the Academic Council endorsed the requirement that all new unit and course checklists should include the listing of intended student outcomes and affirmation that assessment is explicitly tailored to such outcomes).

2. Demand

(1) What are the estimated annual enrolments? 6 ADDITIONAL STUDENTS PER UNIT.

(2) How has the estimate in (1) been arrived at? ESTIMATE,ALTHOUGH THIS NUMBER MAY TAKE A NUMBER OF YEARS BEFORE REACHING ITS PEAK.

(3) From which other units are students likely to move? NONE, UNITS DESIGNED FOR ALL NEW INTERNATIONAL STUDENTS.

3. Assessment

(1) Please advise how many examinations there will be for the unit and how long each will last. (Note: By Academic Council R16/94 the Examinations Office administers only standard examinations of 2 or 3 hours duration). STANDARD Bsc PRACTICE WITH AN ADDITIONAL ASSIGNMENT

(2) If you do not propose to use more than one means of assessment for this unit (as recommended in the University’s Guidelines on Assessment (http://www.secretariat.uwa.edu.au/home/policies/assessment), please explain the reason for this.

4. Grading Schema for Unit

(1) Schools are required to ensure that final results¹ for units in courses at all levels be produced as both percentage marks and letter grades wherever possible. However, a number of categories of unit² are exempt from this requirement. The following exemptions categories are pertinent for this checklist.

(i) units where the involvement of external assessors makes it difficult to compare students’ performance in an equitable manner and provide appropriately graded results for the units (for example, in-country units, cross-institutional enrolments and practicum units);

(ii) units involving group activity where the contribution of individual students cannot be distinguished (for example, participation in the University Chorale/Orchestra compulsory field tours);

(iii) specific skill-acquisition only units, which may be taken to be completed merely by attendance and participation (for example, use of medical equipment, legal skills such as negotiation and mediation).

(2) Please indicate if it is intended that the result for the unit be recorded as an ungraded pass or ungraded fail only.  
□ Yes X No

(3) If the answer is YES please indicate into which of the categories of exempt units listed above the unit belongs.

¹Results for supplementary assessment are recorded as Ungraded Pass or Ungraded Fail and the original mark remains. See University General Rule 1.2.1.26(3).

²Please see policy applying to ungraded passes and fails available at http://www.secretariat.uwa.edu.au/home/policies/courseunit

5. Resource-related matters

(1) Please advise whether all the costs of the unit (e.g. including, if appropriate, those associated with teaching at the Albany Centre such as Library/computer software resources) will be met from school resources or whether the proposal is the subject of application for other funding (e.g. University Initiatives Fund). YES

(2) Please indicate whether the school intends to suppress another unit to release resources for this one. NO
(3) Please name the staff members who are able to teach the unit. **ALL CURRENT STAFF TEACHING APPROPRIATE LEVEL 3 UNITS.**

(4) Please confirm that you have attached a completed Library Consultation Form. **NO AS THE UNITS ARE SIMPLY A SMALL ADDITION TO CURRENT REQUIREMENTS.**

(5) Will the introduction of this unit give rise to any accommodation needs other than standard lecture theatres, tutorial rooms or laboratory space (e.g. office space, new kinds of laboratory space) which cannot be met from the School's/Faculty's existing space allocation? Please ensure that your understanding is consistent with that of the Dean. **NO**

If YES, please confirm that you have attached a completed Accommodation Planning Form (http://www.secretariat.uwa.edu.au/home/policies/course/unit/proposals).

(6) Will there be any ancillary student fees/charges associated with this unit? If so, please confirm that you have submitted details of these to the Dean. **NO**

(See http://www.teachingandlearning.uwa.edu.au/tl4/for_uwa_students2/policies/asfc3)

6. **Consultation**

Please provide details of the consultations you have had with various groups and individuals during the development of this proposal indicating whether or not any issues have been raised. Consultation includes the following:

(a) heads of schools in cognate areas, which may have an interest in the unit content;
(b) students and graduates;
(c) employers and/or employer groups and professional bodies;
(d) other universities in WA which teach similar units;
(e) other leading universities in Australia or overseas which teach similar units.

**NO CONSULTATION HAS TAKEN PLACE AS THE NEW UNITS ARE SIMPLY MODIFICATIONS TO CURRENT LEVEL 3 UNITS.**

7. **Information Flow**

Please confirm, by ticking the boxes and entering the date of action, that you have forwarded a copy of this proposal, either in hard copy or electronically, to:

- The Deans of all faculties involved, either through offering the unit in their degrees, or through resourcing your school.

  Faculty of ____________________________ □ Date 15 MAY 2009
  Faculty of ____________________________ □ Date
  Faculty of ____________________________ □ Date

- The Head of any school which teaches in a cognate area (specify below).

  School of ____________________________ □ Date
  School of ____________________________ □ Date
  School of ____________________________ □ Date

- The Librarian ____________________________ □ Date

8. **Confirmation by Head of School**

I confirm that the process leading to the proposal for the introduction of

**Special Topic Units - S5EH 76XX S5EH 76XX, S5EH 76XX** (Name of new unit)

has included appropriate consultation with all other schools, both internal and external to the faculty, with a potential interest in the proposed unit and that the proposed unit will not overlap significantly with any existing unit.
Have any objections to this proposal been raised during the consultation process?

☑ Yes  ☐ No

(If yes, please attach details of objection and response)

Signature of Head

Bruce

School of

SPORT SCIENCE, EXERCISE AND HEALTH

Academic Secretariat
October 2008
(New_Unit_Checklist)
9.6.7 Master of Science (Human Movement) (Coursework and Dissertation: 51570; Coursework: 52510) (PG-HMVMNT)

Note: The Master of Science (Human Movement) is also available by way of thesis and coursework. See 9.6.6.

Applicability of the University General Rules for Academic Courses
9.6.7.1 The rules in 1.1 and 1.2 of the University General Rules for Academic Courses in this handbook apply to the Master of Science (Human Movement) by coursework or by coursework and dissertation except as set out in the rules which follow.

Applicability of the Science Faculties’ General Provisions
9.6.7.2 The Science Faculties’ General Provisions for Master’s degrees in 9.6.1 apply to the course.

Modes of Study
9.6.7.3 The course may be taken by way of—
(a) coursework and dissertation; or
(b) coursework.

Admission
9.6.7.4 Subject to University General Rule 1.1.1.2(5), the admission requirement is a relevant bachelor’s degree as recognised by the Faculty of Life and Physical Sciences.

2 Students who have a relevant bachelor’s degree requiring at least four years of full-time study or who have a graduate diploma in a relevant area of study may apply for credit towards the course on the basis of prior study. See 9.6.7.6.

Course Structure

Coursework and Dissertation
.
.
.

Coursework
(2) The course by way of coursework consists of units to a total value of 96 points comprising—
(a) all units in Table 9.6.7a [Master of Science (Human Movement) (by Coursework and Dissertation or Coursework) Core Units]—12 points
and
(b) units to a total value of 84 points from Table 9.6.7c [Master of Science (Human Movement) (by Coursework and Dissertation or Coursework) Options].

Credit
9.6.7.6 The Faculty, on the recommendation of the Head of the School of Sport Science, Exercise and Health, may grant credit towards the course up to a value of 48 points to an applicant who has completed—
(a) a relevant bachelor’s degree with honours; or
(b) a relevant graduate diploma in Science; or
(c) a relevant bachelor’s degree in Science requiring at least four years of full-time study.

**Substitution**

9.6.7.7 The Faculty, having regard to the recommendation of the Head of the School of Sport Science, Exercise and Health, may permit a student to substitute for units up to a value of 24 points other relevant units of equivalent value offered in this University or in any comparable course in another recognised institution.

[Approved exception to University General Rule 1.2.1.14A]

**Award of Graduate Diploma in Science**

9.6.7.78 A student who withdraws from the course for the Master of Science (Human Movement) by coursework and dissertation or by coursework before qualifying for the degree but after satisfying the requirements of the Graduate Diploma in Science, may apply to the Faculty to be awarded the diploma.

**Table 9.6.7a—Master of Science (Human Movement) (by Coursework and Dissertation or Coursework) Core Units**

All units have a value of six points unless otherwise stated.

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<th>Semester</th>
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<tbody>
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<td>S1</td>
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**Table 9.6.7c—Master of Science (Human Movement) (by Coursework and Dissertation or Coursework) Options**

All units have a value of six points unless otherwise stated.

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